



**GREAT FALLS COLLEGE  
MONTANA STATE UNIVERSITY**

**Graduation Application and Checklist**

All attached forms must be completed and turned in with your Application for Graduation.

Students must pass all required courses and have a cumulative grade point average at GFC MSU of at least 2.0 to graduate from Great Falls College Montana State University. Required courses must have a minimum grade of C- unless specifically noted on the program catalog page.

Students will be awarded a certificate/degree upon satisfactory completion of all program requirements, provided that at least 25% of the course work required in the degree program has been completed at Great Falls College Montana State University.

The commencement ceremony is held each May, at the conclusion of the spring semester. Caps and gowns can be purchased through the Bookstore for a fee. Graduation announcements are also available for purchase through the Bookstore.

- Obtain a copy of your advising/catalog page from your advisor.
- Fill out the advising/catalog page.
- If all required courses have been completed or are in progress, fill out the graduation application form.
- Meet with your advisor to review and have your advisor sign off on your graduation application.
- Turn in completed graduation application to the Registrar's Office in Student Central.

I, \_\_\_\_\_,  
**(Please print name as it should appear on your diploma)**

having completed all program requirements, hereby apply for graduation \_\_\_\_\_ Term, 20\_\_\_\_.  
(Fall, Spring, Summer)

Student ID Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone: \_\_\_\_\_

**Please circle an answer for the following three questions.**

YES / NO I give Great Falls College Montana State University permission to print my name in the Commencement Program

YES / NO I give Great Falls College Montana State University permission to print my name in the newspaper upon my approval for graduation.

I DO / DO NOT plan on attending the May graduation ceremony.

\_\_\_\_\_/\_\_\_\_\_  
Student's Signature / Date

**Graduation applications received without Advisor's signature(s) will be returned to the student.**

