



GREAT FALLS COLLEGE MONTANA STATE UNIVERSITY

OFFICE OF THE REGISTRAR

INTERNSHIP APPLICATION FORM

To be used to register a student for an internship

Student Name: _____ ID# _____

Term _____ Dates _____ Course Subject: _____ Course Number: 298

Course Title: Internship # of Credits (1-6): _____ Instructor's Name: _____

Student Signature: _____ Date: _____

See Policy 306.2 Internships

A Great Falls College MSU (GFC MSU) internship experience is for academic credit and must be directly related to student's degree area. In other words, an internship is designed to give students supervised practical application of previously studied theory. An internship will typically last the length of a semester and will be under the direct supervision of a designated supervisor at the place of intern. An internship will have academic criteria attached to the experience and tied to the student's degree area. An internship is not part of an academic course, but is the academic course. THIS FORM IS NOT REQUIRED FOR STUDENTS REGISTERING FOR A CAPSTONE COURSE.

Confirm the following requirements:

- checkbox The student is in the final semester of a degree or has the consent of the advisor and department chair/program director
checkbox The internship is directly related to the student's field of study
checkbox The internship meets the following specifically defined learning objectives:

Empty rectangular box for learning objectives

- checkbox A signed Internship Agreement between the student, the sponsoring organization, and the supervising faculty member has been completed and submitted to the Registrar's Office.

FOR INTERNAL USE ONLY

Table with 2 columns: Approved for an Internship, NOT Approved for Independent Study. Rows include Instructor, Advisor, Division Director, Chief Academic Officer with signature and date lines. Includes a Comments section and Submit to the Registrar's Office instruction.