



**GREAT FALLS
COLLEGE**

**MONTANA STATE
UNIVERSITY**

Student Accounts
2100 16th Ave S
Great Falls, MT 59405
(406) 771-5129 • (406) 771-4315
Fax: (406) 771-5117
www.gfcmsu.edu

PAYMENT AGREEMENT

DATE: _____ ID#: _____ TELEPHONE: _____

STUDENT NAME: _____

The above named student, on this date, agrees to make payments as stated below until the total outstanding student debt amount of \$ _____ is paid in full. Great Falls College MSU requires that the balance be paid in full in accordance with this payment agreement prior to the release of a transcript and diploma or a hold for future registration and/or the ability to add or drop a class (es). It is the responsibility of the student to notify Great Falls College MSU Student Services Office of any change of address or telephone number. **If you are under 18 at the time you sign this form, you must provide a guarantor.**

If the agreed upon amount is not paid in accordance with this contract, the above named individual understands that this account plus any subsequent charges may be turned over to a commercial collection agency. If collection is required the above named individual agrees to pay all additional costs of collection, including but not limited to collection agency fees and attorney fees. It is also agreed that if this account is turned over for collection Great Falls College MSU will no longer allow payment agreements with above named student. The College may withhold all academic transcripts, diplomas, and block all registration capabilities until the balance of the student account is paid. At such time that this payment agreement has been fulfilled the accounts receivable hold will be removed from the students account.

In case of default and if the account is referred to a commercial collection agency for collection, Great Falls College MSU may disclose the facts concerning the default along with all other pertinent information to credit bureau organizations. In case of bankruptcy the above named individual understands that Great Falls College MSU will treat any unpaid amount as an educational loan extended to finance education and the balance will not be dischargeable.

All payments must be sent to: Great Falls College MSU
Student Accounts
2100 16th Avenue South
Great Falls, MT 59405

Signature of Student

Date

Signature of Business Services Representative

Date

Payment agreement amount: _____

Date: _____